



Frequently Asked Questions (FAQs): **Class of 2023 Applications**

1. Assuming all sessions will be in English, do you have any tools that you are using or plan to use for those who are not fluent in English?

Yes, we use both Spanish and English in our sessions. Many of the activities and participation can be in Spanish, since that is the language that some Fellows feel more comfortable with. The NALCAB Fellowship Staff is bilingual, and we are always happy to translate if needed.

2. Is it necessary to request an interpreter in advance?

If needed, this can be discussed further once fellows are selected since it depends on whether all fellows understand Spanish. Many of the presentations are done in English, but your participation can be in Spanish.

3. Would it be possible to see past leadership project examples?

Yes, please see below for examples of past community development projects.

- [Example 1](#)
- [Example 2](#)
- [Example 3](#)
- [Example 4](#)

4. Is the presentation of the community development project in Spanish or English or both?

Your project can be done in the language you feel most comfortable using. Fellows will often use/understand both languages and many of the activities and participation can be in Spanish since that is the language that some feel more comfortable with. The NALCAB Fellowship Staff is bilingual, and we are always happy to translate if needed.

5. What's the acceptance rate?

The acceptance rate is approximately 50%. We select anywhere from 15-20 applicants and receive 30-40 applications per year.



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6. What are the in-person meeting dates for the program?

Dates and locations of in-person meetings are as follows, but are subject to change:

- In-Person Training #1 – San Antonio, Tx - February 26 – March 3, 2023
- In-Person Training #2 – San Juan, Puerto Rico /or/ Boston, MA - April 24-28, 2023
- In-Person Training #3 – Seattle, WA /or/ Portland, OR - August 21-25, 2023
- In-Person Training #4 – NALCAB National Conference – Fall 2023

7. How many days are the in-person meetings?

Each of the four in-person meetings will be a week long. This will require traveling on a Sunday and leaving back home on Friday afternoon.

8. To whom should the letter of recommendation be addressed?

The letter of recommendation should be addressed to NALCAB or to the NALCAB Pete Garcia Fellowship Team.

9. Where can I view a recording of the 2022 informational webinar?

A recording of our informational webinar can be viewed [here](#).

10. How specific should we be in the Community Development Project? Should we talk about potential permits and licenses needed? Or just a general idea? You should provide as much detail as you need to support your project concept in the allotted presentation time. Detailed information will be provided once selected for the program.

11. Can the application essay be more than 2000 words?

The system has a word limit and won't allow you to submit more than 2000 words, but you are welcome to attach additional documents to the application or email additional documentation to fellowship@nalcab.org.

12. Can two people from the same organization participate in the fellowship?

Yes, multiple applicants from the same organization can apply to the fellowship. However, we will only select a maximum of 2 fellows per organization.

13. Is the final presentation of the Community Development Project done in front of all attendees at the NALCAB National Conference or in front of a select group? Who will make the final decision for the award?



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The project is presented in front of current fellows, a group of NALCAB staff and some funders, not in front of all conference attendees. Current fellows will score the project and NALCAB staff and funders will provide feedback.

14. What steps will NALCAB take to ensure COVID safety during in-person events?

We provide masks, hand sanitizers and COVID tests at all in-person events and we will recommend not participating in trainings to fellows who have COVID symptoms. In addition, we actively wipe down and disinfect work areas each day.

15. Must participants be vaccinated?

As of right now, we are not requiring that fellows be vaccinated.

16. Will we always work in the same groups?

No. We try to make sure you are interactive with everyone in your fellowship, so you will not be working in the same group.

17. If we have prior travel plans that conflict with the San Antonio in-person training, would it be possible to attend virtually?

This can be discussed on a case-by-case scenario, but we highly recommend attending in-person. Please reach out to fellowship@nalcab.org with more questions.

18. Can fellows collaborate on the final Community Development Project?

Fellows can help and provide feedback on each other's projects, but final projects must be completed and submitted individually.

19. I attended the NALCAB conference this year, and I saw Inclusive Action presenting their organization on one of the panels. Was that part of their final project? Do we need to do that?

This was not part of the Fellowship, and this is not a requirement of the project. But, we do often ask our Fellows to be guest speakers at our NALCAB National Conference.

20. Did the Texas training dates change? In the application, the dates said February 20-24.

Yes, the original date for in-person Training #1 in San Antonio was changed to February 26 – March 3, 2023. All dates and locations are subject to change.

21. How much is the travel cost commitment from each Fellows' organization? Can you give me an idea?

The travel cost would include the flight and hotel and be roughly a total of \$4,000. NALCAB will provide breakfast and lunch during in-person trainings.



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22. What happens if for some reason the project is not presented at the end of the program?

The project must be presented to graduate from the Fellowship. If a fellow is unable to present the project at the conference, this can be discussed on a case-by-case basis and we can work with you to find other options to present.

23. Would hotels have a group discount? If so, would NALCAB facilitate that?

Yes, NALCAB will reserve a hotel block and Fellows will be able to book their rooms using a group discount rate.

24. If someone needs to drop out of the Fellowship, would the fee be refunded?

This would be worked out on a case-by-case basis. In the past, we have given a partial refund if it is early in the program, though we discourage this as it is not fair to the other participants and can disrupt the cohesiveness of the group. When applying for the Fellowship, please take into account the time commitment necessary to complete the program.